



JEEViKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Ref.: BRLPS/ 894/10/6/2635

Date: 13/10/14

Office order

As per the direction of CEO, for resolving day to day issues related to upkeep of offices of BRLPS (SPMU-part & DPCU-Patna) at 5th floor, Biscomaun Bhawan, Patna, it has been decided to devolve Administrative and Financial powers as follows:

- For power back up system, DPM, Patna is authorized to initiate hiring process of genset for both SPMU and DPCU offices as per prescribed norms after approval from the CEO, BRLPS.
- For arranging alternative lift for JEEViKA & BMSICL staff, DPM, Patna in coordination with officials of BMSICL is authorized to coordinate with the Biscomaun Bhawan authorities for using the additional lift for staff of both the offices with an arrangement of maintenance work of the lift jointly by JEEViKA and BMSICL.
- For minor repairs and other maintenance works, DPM, Patna is authorized to get the work done with prior approval from CEO. The house keeping team constituted for Biscomaun Bhawan would oversee overall maintenance and do the needful.
- For maintenance of transformer with entire electrical distribution system, DPM, Patna is authorized to outsource all the work as has been done in Pul Nirman Nigam, Patna.
DPM, Patna along with Administrative Officer, BRLPS may also consult with South Bihar Power Distribution Company for maintenance as an alternative arrangement. Keeping in view the situation that arose due to snag in power distribution cable recently, an alternative cable arrangement as a backup plan in case of emergency should also be looked into and DPM, Patna to get the work done after prior approval from CEO.
- For parking of vehicles, DPM, Patna is authorized to follow up with Biscomaun officials for providing space as per the contract agreement.

This would come into effect from 15.10.2014.

All concerned authorities are directed to ensure circulation of the same among project staff for proper compliance.

By the order of CEO,

(B.K.Pathak)

Officer on Special Duty

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